

**Rutland Natural Resources Conservation District  
Board of Supervisors Meeting Minutes  
January 9, 2020**

**Supervisors Present:** Bridget Bowen, Mike Pedone, Ted Grembowicz and Alan Shelvey

**Also Present:** Nanci McGuire

**Meeting called to order at: 9:40 a.m.**

**Minutes from the December 5 Meeting** were approved.

**Financial Report for December** was reviewed, discussed and then approved.

**District Manager Report:** (Nanci McGuire)

**Discussion on:**

**Spring 2020 Tree Sale** – Order forms and information have been mailed and emailed and press release has been sent to newspapers. This is also on our website and posted on Facebook.

**Zoom Meeting 12/17/19** – I participated in this meeting regarding VT Housing Conservation Board and Conservation Easements.

**RFP from DEC for Clean Water Service Providers for the Fifteen VT Watershed Basins** – The release date for this RFP is January 20, 2020 and deadline for proposals is March 13, 2020.

**Town Allocations** – As requested by the Board at the December meeting I contacted both the Towns of Brandon and Chittenden and was told that the Town of Brandon would need 160 signatures and the Town of Chittenden would need at least 50 signatures.

**Trees for Streams Funding** – VACD has received a 2019 DEC Woody Buffer Block Grant, funding from the LCBP and funding from the PUR Project to implement a state-wide riparian buffer installation program.

**Zoom Meeting 12/6/19** – I participated in this meeting regarding Trees for Streams, CREP and other tree planting programs.

**Water Quality Partnership Coordinator** – VACD has hired Alli Lewis.

**Operating Procedures Policy** - Needs to be reviewed and updated.

**Otter Creek Tactical Basin Plan** – Nanci shared a copy of the FINAL plan dated December 2019.

**GRANTS:**

**ERP FY2017 Cold River Berm Removal** – Ted received the amended agreements for this project and has signed these documents and emailed them back to the DEC Business office. I am just waiting for the fully executed agreement and we can move forward with the closings on these easements. I have been in contact with Steve Libby with the VT River Conservancy and Shannon.

**Best Management Practices for Pollution Reduction: Implementation and Planning Grants** – Need Bridget to sign this agreement for (2) stormwater projects in Brandon. Café Provence and Pearl Street. This is for final design and implementation.

**FSA Update:** Nanci handed out copies of a written report provided by Tina Williams.

**Other Business:**

**Three Acre Permit** – Alan handed out copies of the list of three-acre parcels in Rutland County and spoke about the costs to implement projects that meet the permit requirements.

**Next Meeting Date:** Wednesday, February 12, 2020 at 9:30 a.m. at the USDA Service Center.

**Meeting adjourned at 11:10 a.m.**