

**Rutland Natural Resources Conservation District  
Board of Supervisors Meeting Minutes  
Clarendon Community Center  
September 30, 2020**

**Supervisors Present:** Bridget Bowen, Mike Pedone and Alan Shelvey

**Also, Present:** Nanci McGuire

**Meeting called to order at: 9:45 a.m.**

**Minutes from the July 29 Meeting** were approved.

**Financial Reports for July and August** were reviewed, discussed and then approved.

**District Manager Report:** (Nanci McGuire)

**Discussion on:**

**VT Envirothon Steering Committee Meeting** – I participated in a zoom meeting on September 2. Outreach to schools will start after September 8. Once we have heard back from teacher’s we can then decide whether the event will happen in person or if we can provide teachers with online resources and hold the training day and the event virtually. A doodle poll will be sent out in October for the next meeting.

**NRCC Meetings** – Kerry O’Brien sent out a survey and asked DM’s and Supervisors to fill this out. Nanci reviewed the results of this survey provided by Kerry with the Board.

**District Manager Meetings** – I participated in zoom meetings on September 1. The next DM Meeting will be on October 6.

**Water Quality Monitoring Report for 2019** –This report has been finalized and has been submitted to the LaRosa Lab.

**USDA Diversity Day** – I participated in this meeting via Zoom on September 3.

**GRANTS:**

**ERP FY2017 Cold River Berm Removal** – The wastewater system and potable water supply permit has been approved by DEC. This permit was provided to the District and to the Ruane’s. Cash Ruane’s has recorded this permit with the Town along with a copy of the conceptual design. The next step will be for **Parkers** to conduct the 3-hour blow test, they need to sample for all contaminants listed in the permit and send to a testing lab. The permanent pump should not be installed in the well after drilling. Once Parkers have the drilling results and water quality results, Enman Kesselring will design and permit the water system. After the second round of permitting, the water delivery system may be constructed. At the conclusion of the project (likely next year), the existing water supply needs to be abandoned in accordance with the State rules. Justin Parker may be a resource on how we can meet this standard even if the shallow source’s location is unknown.

**LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants** (Town of Brandon) –I participated in a zoom meeting on August 4 with Watershed Consulting Associates (WCA) and the Brandon Town Manager to kick off the project. Recently WCA sent out a letter to all property owners along Pearl Street to inform them that the Town and the District have hired WCA to install stormwater practices along Pearl Street in the Town’s right of way. The letter stated that what landowners will see are a few depressed areas along the road with planted native vegetation.

WCA is also planning to go out to both sites (Café Provence and Pearl Street) soon to complete soil test pits.

**Tactical Basin Planning** – According to Holden with NRCC there will be another agreement between NRCC and DEC for Tactical Basin Planning for FY2021. There will be funding in the sub-agreements with District’s to attend Basin Water Quality Council (BWCQ) Meetings as well as Act 76 Meetings.

**Southern Windsor County RPC Block Grant** - The District has received a fully executed agreement with the Southern Windsor County RPC (SWCRPC) to hire a consultant to complete a 100% design for the Wallingford Elementary School Stormwater BMP. I emailed an RFP to consultants on September 14 and proposals are due back to the District by October 15.

**Moon Brook SWMP** – I am still communicating with Jeff Wennberg regarding the VT Achievement Center (VAC) BMP (gravel wetland) and the Heritage Family Credit Union BMP (underground chambers) projects identified in the Moon Brook SWMP. Jeff is still having conversations with VAC to see if they can come up with an agreement to move forward on a final design. I will continue to follow up with Jeff.

I have made phone calls and left messages for the ground’s manager at HFCU and sent emails and have not received any response. I will continue to try to get a response.

**ERP FY2020 Youngs Brook Dam Removal** – The District has a fully executed agreement with ANR to hire an Engineering Firm to develop plans for dam removal and site restoration to 100% final design by June 2021. The design will include plans to fully remove the remaining dam components and remove a portion of the impounded sediments. The review committee ranked the 2 bids that we received from consultants and Milone and MacBroom was selected. The District has signed an agreement with Milone and MacBroom to complete this work. I attended a kickoff meeting on September 17.

**Trees for Streams** – I participated in a zoom meeting on September 15 where Holden reviewed the Request for Proposals due September 18 for Tree plantings that will take place this Spring 2021. Holden did say that there should be enough funding for a second round as not all Districts have identified sites.

**Other Business:**

**FY2021 Core Services Agreement** – Copies were handed out to Supervisors and this was reviewed and discussed.

**Bob Smith Resignation** – Bob notified the Board that he lost interest in being on the Board so he will be resigning. Nanci reported that she has communicated with Sean Barrows regarding him serving on the RNRCD Board to fill Bob’s term (December 2022). Nanci will follow up with Sean and invite him to attend the next meeting of the Board.

**Next Meeting Date:** Wednesday, November 18, at 9:30 a.m. location TBD.

**Meeting adjourned at 11:15 a.m.**