

**Rutland Natural Resources Conservation District  
Board of Supervisors Meeting Minutes  
Clarendon Community Center  
November 18, 2020**

**Supervisors Present:** Bridget Bowen, Mike Pedone and Alan Shelvey

**Also, Present:** Nanci McGuire and Sean Barrows

Nanci introduced Sean to the Board and the Board welcomed Sean to the meeting. Sean has interest in serving on the RNRCD Board of Supervisors. Sean worked for Mill River Lumber for 32 years and is currently working for the Town of West Rutland Highway Department.

**Meeting called to order at: 9:30 a.m.**

**Minutes from the September 30 Meeting** were approved.

**Financial Reports for September and October** were reviewed, discussed and then approved. Alan agreed to contact People's United and ask about the \$3 charge.

**District Manager Report:** (Nanci McGuire)

**Discussion on:**

**VT Envirothon Steering Committee Meeting** – I participated in a zoom meeting on October 20. One of the Steering Committee Members sent an email out to the list of schools that we have inviting them to the 2021 event. Very few responses were received so after much discussion it was decided not to hold the event. Station Leaders are interested in providing teachers with online resources for each topic: Forestry, Soils, Wildlife and Aquatics. It was decided to hire a part time coordinator with their primary responsibilities being to recruit new teams for the 2022 event as well as outreach and networking.

**District Manager Meetings** – I participated in zoom meetings on October 6 and on November 4. The next DM Meeting will be on December 1.

**Act 76** – I participated in a zoom meeting on October 20, regarding the Act 76 Rule. DEC has drafted the Rule and asked Districts, RPC's and Watershed Groups to review and comment. Comments from Districts have been submitted to DEC. The next step is for DEC to put this out for public comment. Once the Rule is final then the Guidance Document will be drafted for Clean Water Service Providers.

**Stafford Technical Center Forestry & Natural Resources Advisory Committee Meeting** – I attended this meeting on October 27 at 4:45 p.m. at Gagnon Lumber in Pittsford.

**Spring Tree Sale 2021** – I have ordered everything for the tree sale and the goal is to get order forms and information to customers in January. Pick up will be the 1<sup>st</sup> Saturday in May.

**GRANTS:**

**ERP FY2017 Cold River Berm Removal** – Shannon and I were invited by the Clarendon Select Board to attend their Board Meeting via zoom on Monday, November 9 to update them on this project. I updated them on where we are with the well and Shannon updated them on where we are with the berm removal.

As part of the permitting process [Parker Water Wells](#) need to conduct a 3-hour blow test.

Parkers will drill which will determine the yield and water quality samples will be collected. Once Parkers have the yield results and water quality results, Enman Kesselring will design and permit the water system. After the second round of permitting, the well can be constructed. We are thinking that this will now have to take place in the Spring of 2021.

The plan is to put a bid out to construction companies sometime in December or January for removing the berm. The berm work must be completed before October 1.

**LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants** (Town of Brandon) –I participated in a zoom meeting on November 5 with Andres from Watershed Consulting Associates (WCA) and Dave Atherton, Brandon Town Manager to discuss the plans that Andres has for the final designs for both Café Provence and for Pearl Street. Dave really likes the ideas that Andres has come up with and is looking forward to seeing the plans.

**Tactical Basin Planning** – Districts will be receiving a request from NRCC for workplans for Tactical Basin Planning for October 2020 through the end of June 2021. The workplan will be developed with the help of our Basin Planner, Angie Allen.

**Southern Windsor County RPC Block Grant (Wallingford Elementary School)** – I emailed an RFP to consultants for Final Design of Stormwater BMP's for Wallingford Elementary School on September 14. Proposals were due back on October 15. We received two proposals, one from Watershed Consulting and the other from Enman-Kesselring Engineering. These proposals were ranked by Angie Allen, Alan Shelvey and me and Watershed ranked the highest. I created an agreement between the District and Watershed Consulting Associates, and this was signed on November 3. Andres has already met with Gary Marcy, Director of operations for Wallingford Elementary at the school to look at the site a little closer and talk about the 30% design. The next step is to dig test pits to see what the soils are.

**ERP FY2020 Youngs Brook Dam Removal** –The District has a signed agreement with Milone and MacBroom to complete the design for removal of this dam and survey work has begun.

**LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (City of Rutland)** I submitted a proposal for funding to hire an Engineering Consultant to complete a Phosphorus Control Plan for the City of Rutland. The City of Rutland has been designated as a Municipal Separate Storm Sewer System (MS4) with a significant amount of developed lands located in Rutland County within the Lake Champlain Basin. A Phosphorus Total Maximum Daily Load (TMDL) was developed for Lake Champlain to reduce export of phosphorus. As a part of compliance with this TMDL and under the newly released NPDES MS4 permit, MS4 communities within the Lake Champlain Basin are required to complete a Phosphorus Control Plan (PCP) for developed lands within their municipality.

The intent of the Phosphorus Control Plan (PCP) is to provide a plan for the City to achieve the percent phosphorus (P) reduction target for the Otter Creek Lake Segment. This work will build upon the work completed during the Moon Brook Flow Restoration Plan (FRP) completed by Watershed Consulting Associates, LLC December 1, 2019. The existing projects identified within the City and the proposed stormwater treatment practices will be assessed for credit towards the phosphorus reduction goal. Good housekeeping practices and implementation of Municipal Road Standards will also be considered during the existing conditions assessment. The existing and proposed structural and non-structural practices will be modeled using the methodology developed by the VT Department of Environmental Conservation (VT DEC) and the City's phosphorus reduction credit will be calculated. Proposed practices will be ranked, and a project schedule will be developed to ensure that the City will comply with the PCP implementation deadline.

**Other Business:**

**Supervisor Elections** – Legal notice was in the Rutland Herald and posted on Facebook. Deadline for submitting petitions was November 10 and election would be November 24 but the RNRCD did not receive any petitions so there will be no election. Ted's term is up the end of December 2020. The Board hopes that Ted is interested in continuing to serve on the Board.

A motion was made by Mike P. and seconded by Alan S. to appoint Sean Barrows to fill Bob's Smith's term until December 2022. This was then voted on and the motion passed. The Board welcomed Sean to the Board.

**NACD Dues** – A motion was made by Bridget B. and seconded by Alan S. to pay \$200 for FY2021 dues. This was then voted on and the motion passed.

**Next Meeting Date:** Tentative date set for Wednesday, January 13, 2021. Location TBD

**Meeting adjourned at 11:00 a.m.**