

**Rutland Natural Resources Conservation District
Board of Supervisors Meeting Minutes
Clarendon Community Center
June 9, 2021**

Supervisors Present: Bridget Bowen, Mike Pedone, Alan Shelvey, and Sean Barrows

Also Present: Nanci McGuire

Meeting called to order at: 9:35 a.m.

Minutes from the March 30 Meeting were approved.

Financial Reports for March, April, and May were reviewed and discussed. A motion was made by Mike and seconded by Sean to approve the Financial Reports. This was then voted on and the motion passed.

Grant Financials for ERP FY 2020 Youngs Brook, ERP FY2017 & 2018 for Cold River and for LCBP BMP Enhancement for Brandon were reviewed and discussed. A motion was made by Sean and seconded by Alan to approve these reports. This was then voted on and the motion passed.

District Manager Report: (Nanci McGuire)

Discussion on:

District Manager Meetings – I participated in zoom meetings on April 20 and June 2. The next meeting is July 6.

Act 76 & Clean Water Service Provider (CWSP) – The Draft Rule is currently in the Legislative Committee Administrative Rules. There is a meeting scheduled on June 17 for the Legislative Committee to review the Draft Rule with DEC.

Maddison Shropshire, Water Quality Planner, ECO AmeriCorps Member with Addison County Regional Planning Commission (ACRPC) reached out to me recently via email to let me know that she is supporting the ACRP transition into the CWSP role. John and Mike with the ACRPC suggested that Maddison contact me for some guidance on developing water quality projects. For example, what groups should Maddison go to for projects, or how she might encourage groups that don't have a list of projects to generate one? How does she identify project champions within the community? Etc.

I provided Maddison a link to the ANR Projects Database and a copy of the Basin 3 Tactical Basin Plan. Maddison responded via email saying that if I am open to it, she would like to keep me involved as the ACRPC step into this CWSP role in the next year. I responded to Maddison saying that the RNRCD Board of Supervisors and I are looking forward to being involved as ACRPC steps into the CWSP role in the next year.

Spring Tree Sale – The Tree Sale went very well. I did end up having Stafford Technical Center Students help. Financials for the Tree Sale were review, discussed, and approved.

Trout Sale – Trout pick up was on Saturday, May 22 and this went very smooth. Financials for the Trout Sale were reviewed, discussed, and approved.

Tactical Basin Planning – Tactical Basin Planning Workplans for FY 2022 were due on June 4. I participated in a Regional Coordination Meeting with Angie, Hilary and Barbara Pulling with RRPC on May 25 to discuss creating our workplans.

I also participated in a question and answer session via zoom regarding creating our workplans with Ben Copans and Ethan Swift and others on May 24. The RNRCD workplan was submitted on June 4.

RRPC Monthly Regional Water Quality Meetings – I was invited to attend these meetings with the RRPC Staff and Hilary. I attended a meeting on April 30. The meetings are coordinated by the RRPC to discuss water quality projects that the RRPC and the PMNRCD and RNRCDC are working on or are planning to work on.

RRPC Monthly Meeting with Town Emergency Management Directors in Rutland County – I was invited to attend this meeting along with Hilary on May 26 via zoom to introduce Districts to Town Emergency Management Directors and to talk about projects that we are working on in our region and discuss ways to collaborate on hazard mitigation projects like Stormwater Master Planning, Stormwater Projects, Floodplain Restoration Projects etc.

GRANTS:

ERP FY2017 Cold River Berm Removal –

Water Quality results have been provided to Enman-Kesselring Engineering and Enman has a final design that will be sent to the State to complete permitting for the well.

A bid was sent to Construction Contractors and a site visit with Josh Carvajal and Shannon Pytlik was held on May 10. It was mandatory for any Contractors bidding on the Berm Removal to be at this site visit. Tom Markowski with Markowski Excavating and Kurt Hathaway with K.T. Hathaway were present. Bids were due June 1.

Alan and I participated in a Teams Meeting on June 7 with Shannon Pytlik and Josh Carvajal to discuss the 2 bids and to select the Contractor. K.T Hathaway was selected as he was the low bidder.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (Town of Brandon) – Final designs are complete for Café Provence and Pearl Street and have been approved by the Town Manager. A bid was sent out and 4 bids were received. Bids were reviewed by David Atherton, Town Manager, Andres Torrizo, and me. Lowell Landscape and Fence was selected, and a contract has been signed between Ed Lowell and the District for installation of the stormwater BMP's at Café Provence and Pearl Street. Construction will begin in July.

Southern Windsor County RPC Block Grant (Wallingford Elementary School) –

Andres with Watershed Consulting has been to the school to dig soil test pits and is currently working on the design.

ERP FY2020 Youngs Brook Dam Removal – I am still waiting to hear from ANR on our request for additional funding (\$5,000) to do borings to determine depth to bedrock before the design can be finalized. I also asked for an extension on this grant until the end of September 2021. I hope to hear something soon as this is holding up this project.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (City of Rutland, Phosphorus Control Plan) – A bid was sent out to 3 Engineering firms and we received 2 bids. The bids were ranked by 2 representatives from the City of Rutland DPW, Angie Allen, Alan Shelvey, and me. A contract has been signed between Fitzgerald Environmental Associates and the District to complete this Phosphorus Control Plan.

NRCC Project Development Block Grant – I am still waiting to hear if this grant application has been approved. I submitted this application on February 19, for funding to work with DEC Staff to identify permitting needs and an engineering firm to further develop plans, including costs to remove the berm located in the lower Cold River drainage near the confluence with the Otter Creek located on the Ruane property.

Other Business:

Unfunded Cooperative Agreement between NRCS and RNRCDC – This was reviewed and discussed by the Board. I will fill this out and get it to NRCS.

Next Meeting Date: Wednesday, July 14, 2021 at 9:30 at the Clarendon Grange Hall

Meeting adjourned at 11:30 a.m.