

**Rutland Natural Resources Conservation District
Board of Supervisors Meeting Minutes
Clarendon Community Center
November 17, 2021**

Supervisors Present: Mike Pedone, Alan Shelvey, Bridget Bowen, and Sean Barrows

Also, Present: Nanci McGuire

Meeting called to order at: 9:35 a.m.

Minutes from the October 13 Meeting were approved.

Financial Report for September & October were reviewed, discussed, and approved.

NACD Dues for FY2022 – A motion was made by Mike P. and seconded by Alan S. to not pay dues this year. Motion was voted on and failed.

After much discussion a motion was made by Sean B. and seconded by Alan S. to pay \$200 for FY2022 NACD Dues. Motion was voted on and passed.

District Manager Report: (Nanci McGuire)

Discussion on:

District Manager Meetings: – I participated in two meetings via zoom on October 26 and on November 16

GRANTS:

ERP FY2017 Cold River Berm Removal – The well is hooked up to all 4 of the homes. Enman Engineering needs to complete a final inspection.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (Town of Brandon) – Both projects have been completed (Pearl Street and Café Provence). Andes with Watershed Consulting has inspected both projects.

Southern Windsor County RPC Block Grant (Wallingford Elementary School) – I participated in a zoom meeting on October 28 with Andres and his staff along with Gary Marcy, Director of Operations for Wallingford Elementary School to review the 60% design. Andres and his staff met on site with Gary Marcy on November 9 to get a closer look at the site and to discuss the possibility of how the existing lines for the sump pump and perimeter drains might tie into the Stormwater Practice.

ERP FY2020 Youngs Brook Dam Removal –The final design has been completed and approved and a detailed report was provided as one of the deliverables for this funding. The final step in this project is to complete permitting.

On October 4, Alan, Mike, Sean, Mary Ann Goulette, West Rutland Town Manager, myself, and Roy Schiff visited the site where Roy reviewed the design with us.

Alan did research on the history of the Young's Brook Dam and is willing to share this with those who are interested.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (City of Rutland, Phosphorus Control Plan) – Fitzgerald Engineering and Roy Schiff completed a preliminary analysis of the developed lands baseload for municipally owned and controlled parcels within the City limits. FEA developed a summary Excel spreadsheet and shapefiles for the pertinent datasets:

- Municipally owned and controlled parcel boundaries (65 parcels)
- Municipally owned roads and right-of-way (ROW)
- 3-acre permit site parcel boundaries (47 parcels) associated with two (2) 3-9010 State Stormwater Permits (3215-9010 and 3026-9010)

The next step is to visit the sites that they have identified on the map.

NRCC Project Development Block Grant – Evan Fitzgerald looked back at the project development summaries from the 2013 River Corridor Plan and suggested a site visit to confirm the berm dimensions and discuss equipment access with the Ruane’s. Once the site visit has been completed Evan can work on identifying permitting needs to further develop plans and provide a cost estimate to remove the berm.

NRCC Design & Implementation Block Grant 2021– I received an email from Holden with NRCC that RNRCD will be awarded funds to hire an Engineering Consultant to complete a Final Design for the West Seminary Street project in Brandon.

NRCC Design & Implementation Block Grant 2019 (Rotary Park) – This project has been completed.

LCBP Clean Water and Healthy Ecosystems RFP – I applied on Friday, October 8 for funding to complete a Stormwater Master Plan for the Town of Proctor. Funding decisions will be made in December.

Mount Ascutney RPC Design & Implementation Block Grant – I applied on October 18 for funding to hire an engineering consultant to complete a Final Design for New England Woodcraft in Brandon. This is a 3-acre site. We should be notified this month if we were awarded these funds.

Other Business:

RNRCD Model Operation Procedures - The Board reviewed and discussed updates made to this Policy. A motion was made by Alan S. and Seconded by Sean B. to approve the updates. Motion was voted on and passed. This was then signed by the Board.

RNRCD Personnel Policy – The Board reviewed this Policy, but no changes were made.

RNRCD Procurement Policy – The Board reviewed this Policy, but no changes were made.

RNRCD Client Relationship Policy - The Board reviewed and discussed updates made to this Policy. A motion was made by Mike P. and Seconded by Sean B. to approve the updates. Motion was voted on and passed. This was then signed by the Board.

Board Elections – Mike P. nominated Alan S. as Board Chair of the RNRCD. This was voted on and passed. Sean B. nominated Bridget as Vice Chair of the RNRCD. This was voted on and passed.

Next Meeting Date: Wednesday, January 12, 2022 at 9:30 at the Clarendon Grange Hall

Meeting adjourned at 11:15 a.m.