

**Rutland Natural Resources Conservation District
Board of Supervisors Meeting Minutes
Clarendon Community Center
February 16, 2022**

Supervisors Present: Alan Shelvey, Bridget Bowen, Mike Pedone, and Sean Barrows

Also, Present: Nanci McGuire

Meeting called to order at: 9:30 a.m.

Minutes from the November 17 Meeting were approved.

Financial Reports for November, December and January were reviewed, discussed, and approved.
Grant Financials were reviewed, discussed, and approved.

District Manager Report: (Nanci McGuire)

Discussion on:

District Manager Meetings – I participated in meetings via zoom on November 30, January 10, and February 14.

Act 76 and Otter Creek Basin Clean Water Service Provider (CWSP) - We received a letter of Commitment from the Otter Creek Basin Clean Water Service Provider requesting a signature from the RNRCD agreeing to be a member of the Basin Water Quality Council (BWQC) for the Otter Creek Basin (CWSP). I shared this letter with Alan, and Alan agreed that this should be signed and returned to Mike Winslow, Otter Creek Basin Clean Water Service Provider. The letter was signed and emailed back to Mike on January 28, 2022.

Letters to Towns Requesting Support for FY2022 – Letters were emailed to all Towns in our District on December 6.

VT Envirothon Steering Committee Meetings – I participated in meetings via zoom on December 9 and February 2.

Monthly Water Quality Meeting with RRPC Staff and PMNRCD – I participated in this meeting on January 7.

RNRCD Tree Sale – All trees, shrubs and berries have been ordered and orders were emailed and mailed to over 500 customers. Orders will be taken until March 31, and pick up is on Saturday, April 30 at the Rutland Town Highway Garage from 10:00 a.m. until 12:30 p.m. We have already received over 30 orders.

VT Conservation Districts Survey: Organizational Diversity, Equity, and Inclusion Self -Assessment - Alan and I completed this survey online. The deadline to submit the survey was January 14.

VACD Request for State Appropriations for Vermont's Natural Resource Conservation Districts – I handed out copies of this to the Board for review and discussion.

GRANTS:

ERP FY2017 & FY2018 (Cold River Berm Removal) – Enman Engineering completed a final inspection of the well. The next step is to get all of the permits in place for berm removal which is scheduled for June 2022.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (Town of Brandon) – Watershed Consulting provided a draft of a final report including photos for both the Pearl St. and Café Provence projects. I edited/added to this report and submitted to LCBP along with the final invoice. The report and final invoice have been reviewed and approved by the LCBP Grant Manager and have been forwarded to NEIWPC for review and approval.

Southern Windsor County RPC Block Grant (Wallingford Elementary School) – Watershed Consulting is working on the Final Design. The grant deadline is March 31, 2022.

ERP FY2020 (Youngs Brook Dam Removal Final Design) – This grant is now closed out and SLR has submitted all permits necessary for the removal of the dam. Karina Daily with the VT River Conservancy is currently looking into funding options for dam removal.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (City of Rutland, Phosphorus Control Plan) – Fitzgerald Engineering and SLR Consulting have the existing conditions phosphorus (P) crediting calculations and an associated memo complete and ready to share. They have summary sheets

for (6) proposed projects for review. The next step is to have a meeting to review and discuss all of this with the City DPW folks.

Alan and I participated in a zoom meeting with Evan Fitzgerald on January 13 to discuss 3 potential flood plain restoration projects that could be included in the Phosphorus Control Plan. I also participated in a meeting earlier in the day on January 13 with Evan and Shannon Pytlik regarding the same 3 projects.

NRCC Project Development Block Grant (Lower Cold River Berm Removal) – I need to set up a site visit with Shannon Pytlik, Josh Carvajal and Cash and Kevin Ruane to confirm the berm dimensions and discuss equipment access with the Ruane's. Once the site visit has been completed permitting needs will need to be identified to further develop plans and provide a cost estimate to remove the berm. The grant deadline is May 1, 2022.

NRCC Design & Implementation Block Grant 2021(West Seminary St., Brandon) – I received an email from Holden with NRCC that RNRCD will be awarded funds to hire an Engineering Consultant to complete a Final Design for this project on West Seminary Street in Brandon. The District still has not received a signed agreement. I have followed up with Holden recently and have not heard back.

LCBP Clean Water and Healthy Ecosystems RFP (Stormwater Master Planning for Town of Proctor) – The District received notice on January 11, from Lake Champlain Basin Program (LCBP) that we will be awarded funding to hire a consultant to complete a Stormwater Master Plan for the Town of Proctor. I submitted a workplan to LCBP on February 7.

NRCC Block Grant – (Trees for Streams) – Hilary applied for this funding on February 11, to plant a total of 600 bareroot stems, 300 live stakes & 25 fascines on approximately 2 acres along the open and disturbed areas of the flood plain along the Tenney Brook where Dunklee Pond Dam was removed. The proposed planting would be 800' long with a 50-100' wide buffer. Project Managers will be Hilary Solomon, Sadie Brown, and myself.

Mount Ascutney RPC Design & Implementation Block Grant (New England Woodcraft, Brandon) – I applied on October 18, for funding to hire an engineering consultant to complete a Final Design for New England Woodcraft in Brandon.

The District should have been notified in November if we were awarded these funds. Because we were never notified, I made a call to the Mount Ascutney RPC and was told that we would not be awarded these funds.

The Town of Brandon was notified by ANR that they have been selected to receive funding in conjunction with the American Rescue Plan Act (ARPA) Three-Acre Stormwater Program for this project.

Other Business:

RNRCD Board of Supervisor Elections – A motion was made by Sean and seconded by Bridget to re-elect Mike Pedone as RNRCD Supervisor for another term (2022-2026). This was discussed, then voted on and motion passed.

Add Signatory to the Districts Bank Account – A motion was made by Bridget and seconded by Sean to add Nanci as a signatory to People's Bank Account. This was discussed, then voted on and motion passed.

Next Meeting Date: Wednesday, March 23, 2022, at 9:30 at the Clarendon Grange Hall

Meeting adjourned at 11:53 a.m.