

**Rutland Natural Resources Conservation District  
Board of Supervisors Meeting Minutes  
Clarendon Community Center  
March 23, 2022**

**Supervisors Present:** Alan Shelvey, Bridget Bowen, Mike Pedone, and Sean Barrows

**Also, Present:** Nanci McGuire and Rachael Burt, Ag Specialist

**Meeting called to order at: 9:35 a.m.**

**Minutes from the February 16 Meeting** were approved.

**Financial Report for February** was reviewed, discussed, and approved.

**Ag Specialist Update:** (Rachael Burt)

Rachael introduced herself to the Board and reported that she is:

- Working on completing Conservation Practice Survey's (due April 15).
- Working with farms on Nutrient Management Plan (NMP) updates and signing farms up for FY2023 classes.
- Currently working in the following counties Rutland, Bennington, Addison, Chittenden, and some of Windsor.

**District Manager Report:** (Nanci McGuire)

**Discussion on:**

**District Manager Meetings** – I participated in meetings via zoom on February 28 and March 14.

**Act 76 and Otter Creek Basin Clean Water Service Provider (CWSP)** – CWSP's are continuing to work with ANR on Guidance.

**VT Envirothon Steering Committee Meetings** – The steering committee met on March 8, and after much discussion it was decided that this event will not be held this year. There is a meeting scheduled for May 17 to discuss plans for the 2023 event.

**Monthly Water Quality Meeting with RRPC staff and PMNRCD** – I participated in this meeting on March 4.

**RNRCD Tree Sale** – So far, we have received over 70 orders. Orders will be taken until March 31.

Pick up is on Saturday, April 30, at the Rutland Town Highway Garage from 10:00 a.m. until 12:30 p.m.

**PLEASE put April 30 on your calendars as I will need your help to give out the trees.**

**Local Work Group** – I participated in a zoom meeting on March 21, to discuss Local Work Group and the locally led process. A Locally Led Survey will be sent out with the PMNRCD Newsletter this week. This newsletter goes out to over 200 people.

**GRANTS:**

**ERP FY2017 Cold River Berm Removal** – Nothing new to report.

**LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants** (Town of Brandon) – This grant has been closed out.

**Southern Windsor County RPC Block Grant** (Wallingford Elementary School) – Watershed Consulting completed the Final Design and presented this to Gary Marcy, Director of Operations for the Mill River Unified Union School District, and the Town Select Board. Gary signed a letter of intent to implement the proposed BMP.

Watershed Consulting is working through the permitting process. The grant deadline is March 31, 2022. The District has until April 30, to submit all deliverables.

**LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants** (City of Rutland, Phosphorus Control Plan) – Alan and I participated in a zoom meeting on March 2, with Fitzgerald Engineering, SLR Consulting and the City DPW folks to review and discuss the existing conditions phosphorus (P) crediting calculations along with summary sheets for (6) proposed projects.

The next step in this project is for Fitzgerald Engineering to continue collecting information on projects that the City has implemented that might be added to the phosphorus crediting calculations and for the City DPW to contact landowners to discuss the proposed projects that Fitzgerald Consulting presented.

These projects will be added to the Phosphorus Control Plan for the City if there is landowner interest.

A meeting has been set for May 10, with Fitzgerald Engineering to discuss the progress that the City has had with contacting landowners and any updates that Fitzgerald has on the phosphorus crediting calculations.

**NRCC Project Development Block Grant** (Lower Cold River Berm Removal)– A site visit with Shannon Pytlik, Josh Carvajal and Cash Ruane is scheduled for March 29, at 1:00 p.m.

The goals of this meeting are to:

Confirm the berm dimensions and discuss equipment access with the Ruane's, identify permitting needs, and to develop a scope of work to share with Evan Fitzgerald in order to receive a cost estimate for a design to remove this berm. All Supervisors are invited to attend the site visit. The grant deadline is May 1, 2022.

**NRCC Design & Implementation Block Grant 2021** (West Seminary St., Brandon) – The District received a DRAFT agreement from Holden on March 8. The agreement was reviewed by myself, and Alan. The only change that was made to the agreement was the end date. I made this change and emailed back to Holden on March 10, requesting that he make this change and email the agreement to Alan for signature.

This funding is being awarded to the District to hire an Engineering Consultant to complete a Final Design for a Stormwater BMP at a public park owned by the Town of Brandon located on West Seminary Street in Brandon.

A 30% conceptual design was completed by Watershed Consulting as part of the Towns Stormwater Master Plan.

**NRCC FY2022 Tactical Basin Planning Block Grant** (Otter Creek) – I reached out to the Towns of Chittenden and Mendon regarding their interest in completing Stormwater Master Planning for their Towns with funding through the 2022 Round of SWMP through ANR. I received letters of commitment from both Towns.

Jim Pease with ANR, Water Investment Division, Clean Water Initiative Program will be sending a bid directly to Engineering Contractors to complete SWMP's for the Towns of Chittenden, Mendon, and Pittsford along with 3 other towns that are not in our District.

**LCBP Clean Water and Healthy Ecosystems Grant** (Town of Proctor SWMP) – The District received notice from Lake Champlain Basin Program (LCBP) that we will be awarded funding to hire a consultant to complete a Stormwater Master Plan for the Town of Proctor. I submitted a workplan to LCBP on February 7.

**NRCC Trees for Streams Block Grant** – (Dunklee Dam Site) – The plan is to have a crew plant this site in May. No date has been set yet. I will update the Board once a date has been set.

**Other Business:**

**Supervisory Union Representative to NRCC** – Alan responded to Rick Hopkins regarding his willingness to be the Supervisory Union Rep.

**Next Meeting Date:** Wednesday, May 18, 2022, at 9:30 at the USDA office

**Meeting adjourned at 11:10 a.m.**