

**Rutland Natural Resources Conservation District
Board of Supervisors Meeting Minutes
USDA Service Center, Rutland
July 13, 2022**

Supervisors Present: Alan Shelvey, Mike Pedone, and Sean Barrows

Also, Present: Nanci McGuire and Rachael Burt, Ag Specialist

Meeting called to order at: 9:40 a.m.

Minutes from the May 25 Meeting were approved.

Financial Reports for May & June were reviewed, discussed, and approved.

Grant Financials for:

ERP FY2017 & 2018 Cold River Berm Removal

LCBP Best Management Practices for Pollution Reduction (City of Rutland Phosphorus Control Plan)

LCBP Best Management Practices Enhancement (Brandon)

Southern Windsor County RPC Block Grant (Wallingford Elementary School)

were reviewed, discussed, and approved

Ag Specialist Update: (Rachael Burt)

Rachael reported that she is working on:

Nutrient Management Plan updates.

Interviews and field work with new RCPP sign ups.

Moving the no-till drill to farms and assisting with the use of the equipment.

District Manager Report: (Nanci McGuire)

Nanci reported that she participated in the following meetings/trainings:

District Manager Meetings – June 2 (Dm Retreat) and June 27.

Tactical Basin Planning –

- Otter Creek Basin Water Quality Council (BWQC) Meeting on June 29.
- Abenaki Perspectives on Water Training via zoom on June 17. Trainings like this one will be required for Basin Water Quality Members.
- Meeting with the Dave Atherton, Brandon Town Manager, Barbara Pulling, Rutland RPC and others on July 6 to review and discuss the scope of work and timeline for the ARPA funding awarded to the Town to implement the Stormwater Project at New England Woodcraft. This project was identified in the Public-Private Partnership for Stormwater Management Report completed by Watershed Consulting Associates dated May 2021.

GRANTS:

Southern Windsor County RPC Block Grant (Wallingford Elementary School) – Final payment has been received and this grant has been closed.

LCBP Best Management Practices for Pollution Reduction: Implementation and Planning Grants (Rutland City Phosphorus Control Plan (PCP) –

Alan and I participated in a meeting with Fitzgerald Environmental, Jim Rotondo and Ted Gillen, City of Rutland DPW on Friday, May 27 via zoom. The goal of this meeting was to:

Review updates to existing Phosphorus target accounting with swirl separators included

Review soil test pit results from Lincoln Ave. & Kingsley Ave. and Rutland Recreation (Old St. Joseph College) sites

Discuss City outreach for potential Stormwater and Floodplain sites

Discuss other potential sites

Discuss next steps

The next meeting is scheduled for July 26 at 9:00 a.m. via zoom to review the draft of the PCP Plan with the City. Final Phosphorus Control Plan is due by July 31, 2022.

NRCC Project Development Block Grant (Lower Cold River Berm Removal) – Final payment has been received and this grant has been closed.

NRCC Design & Implementation Block Grant 2021 (West Seminary St., Brandon) – The District has a fully executed contract with Watershed Consulting Associates to complete a final design for a stormwater facility at the West Seminary Park in the Town of Brandon.

I participated in a kick-off meeting on June 23 with Watershed Consulting Associates, David Atherton, Brandon Town Manager, and Angie Allen. Andres Torizzo with Watershed Consulting provided a summary of the initial 30% design and reviewed the scope of work in his contract with the District. The deadline to complete this project is April 15, 2023.

LCBP Clean Water and Healthy Ecosystems Grant (Town of Proctor SWMP) –A Request for Proposals (RFP) was sent to Engineering Consultants on June 1 with a deadline to receive proposals by July 1. The District received two proposals.

Copies of these proposals have been sent to the review committee for review and ranking. The deadline for ranking is July 15. The next step will be to notify the consultant that has been selected and create a contract between the District and the consultant.

ERP FY2017 & ERP FY2018 (Cold River Berm Removal) – The District has a fully executed contract with K.T Hathaway (Kurt) for berm removal. The scope of work and responsibilities of the Contractor are well laid out in this contract.

Josh Carvajal and Shannon Pytlik met on site with Kurt and Cash Ruane on June 17 to discuss the scope of work and responsibilities of Kurt along with the Towns responsibility for road signage.

Shannon is working on drafting a right of way agreement with Dan Pinkowski for access to the site.

Construction is scheduled to begin late July and is scheduled to be completed by the end of August. Shannon and Josh will be checking in with Kurt while the work is being completed. The deadline on this grant is October 1, 2022.

Next Meeting: Wednesday, August 31, 2022, at 9:30 at USDA Service Center

Meeting adjourned at 12:15 p.m.