

**Finance Committee Conference Call**  
**September 25, 2018**  
**8:00am Teleconference**

**Present:** Somara Zwick, Beth Moser Duquette, Rick Hopkins, Bill Manner, Kerry O'Brien

The committee reviewed the financial statements for August

The bank ACH daily threshold was discussed. Its limit is commonly reached/exceeded and additional measures are needed to approve payments. Beth made a motion to raise the daily ACH limit to \$25,000, Bill seconded. The motion was approved. Somara will execute this with the bank.

A discussion followed about how the ACH system was working with the Districts. Generally, feedback has been positive. It was asked if District's bank statements show the memo that Somara is adding for each payment that identifies what the payment is for. Kerry checked Caledonia's statement and it does show on hers.

Kerry updated the Finance Committee that the Water Quality Programs Manager position with NRCC/VACD will be advertised today. Applications are due 10/15, interview tentatively scheduled for October 26<sup>th</sup>. Kerry will send out the ad and job description to NRCC today.

**Next Finance Committee Teleconference: October 30<sup>th</sup> 8:00am**

Meeting Adjourned: 8:30am