



Ottawuechee Natural Resources Conservation District

P.O. Box 163, North Springfield, VT 05150; 28 Farmvu Dr, White River Jct, VT 05001

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ONRCD Board Meeting Minutes September 15, 2026

Call to order 8:35 AM

In attendance via ZOOM: Bill Manner (Chair), George Miller, Ron Rhodes, Judy Howland, Naya Banerjee

Guests via ZOOM: Dan Jones

In attendance in person at Springfield Town Office, 96 Main Street: Kelly Stettner (DM)

Motion to approve August minutes by J. Howland

Seconded & Approved

Treasurer's report

Checking account available balance as of 9/14/2026 is \$13,765.58; waiting on first payment of Core Funding (\$30,000) and AgCWIP

LLA has been closed out

MM \$20,158.40 (up exactly \$2 over last month)

Financial reports from Pat and FY27 budget draft shared; discussion followed, suggestions for Pat

NRCS updates via email – Olivia requests time to present (Nov meeting)

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DM updates by K. Stettner

Pat now is receiving the Charles Schwab financial documents that she needs

M&T credit card application is in and being processed

Naya has her new phone

Meeting with Pat weekly, meetings with Margot dropping back to one hour per week as agreed, meeting with Naya set for weekly to do project updates and check progress/next steps

Project updates by N. Banerjee

Discussion around scoping and current project status

Annual meeting – to be held at Woodstock History Ctr on Oct 20th 10am till noon. K. Stettner will send out media releases, notice in at least one paper of record, J. Howland will bring muffins, others will bring other items. K. Stettner will arrange zoom option.

Financial management – discussion around new procurement policy proposal, sick leave/PTO proposal

Motion by R. Rhodes to approve procurement policy proposal, as amended per R. Rhodes
Seconded and approved

Sick leave policy – K. Stettner will ask another NRCD for a copy of their policy, motion to approve is tabled until we get more information

NRCC/VACD updates – Bill has been attending very long NRCC meetings, including budgeting and personnel meetings. FY28 budget – they will be going to Agency of Ag with the same request as last year, include the one-time funding in the annual amount. Clare is now working for NRCC, no longer working for VACD. Update on Environmental Justice took over an hour, Act 250/181 outreach process, so that Districts will be taking a more active role in public engagement. Tabled an item on District funding mechanisms due to lack of time. Seeking dedicated funding for consistency.

Going to be a training for supervisors later this month, no date specified yet. Recorded meetings and approved minutes need to be posted on the website and maintained for a year; agendas must be posted 48 hours ahead of a meeting.

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Next meeting: October 20, 2026 @ Woodstock History Center from 10AM till Noon, with remote option

Motion to adjourn at 9:43 AM

Respectfully submitted by Kelly Stettner